



St. Joseph's Academy

57575 Romeo Plank Road, Ray Township, MI 48096

TUITION ENROLLMENT CONTRACT 2019-2020

THIS AGREEMENT IS MADE BETWEEN: (Please type or print clearly)

Father's Name: _____
Last First Initial

Mother's Name: _____
Last (Maiden) First Initial

Guardian's Name: _____
(If Applicable)

Street Address: _____

City/State/Zip: _____

Home Phone: () _____

| | Work Phone | Cell Phone | Email Address (necessary) |
|--------|------------|------------|---------------------------|
| Father | | | |
| Mother | | | |

- AND ST. JOSEPH'S ACADEMY, located at 57575 Romeo Plank Rd., Ray Twp., MI 48096, **The terms of the contract are as follows:**

1. The parents (or guardian) wish to have the child(ren) listed in this contract agreement enrolled in St. Joseph's Academy during the coming school year, and further wish to have the child(ren) taught and educated by St. Joseph's Academy in accordance with the Roman Catholic Faith and academic studies described in the *St. Joseph's Academy Handbook*, as well as in compliance with any necessary additions to these requirements as may have to be added; and

2. That upon acceptance of the child(ren) named in this contract as students for the coming school year, the parents (or guardian) agree(s) to pay a total of \$ _____ (see amount from next page) to St. Joseph's Academy, the Society of Saint Pius X, in U.S. dollars in exchange for *tuition and fees* based upon the rates and various discounts outlined in the contract and in the "Explanation" information provided with this contract; and

3. That any changes made to any term of this contract or to the information listed on the attached "Explanation" sheet by any person other than an *authorized representative* of St. Joseph's Academy shall make this contract *null and void*; and

4. That all calculations on the "Worksheet" are subject to verification and correction by authorized Academy personnel; and

5. That this agreement becomes binding on both parties upon acceptance of the child(ren) by St. Joseph's Academy as indicated by the signature of the Principal of St. Joseph's Academy and by the signature of one or both parents, or guardian, on this agreement.

Explanations:

WORKSHEET FOR TUITION AND FEES 2019-2020

Kindergarten = \$1,500.00 / year
Grades 1 – 6 = \$2,350.00 / year
Grades 7 – 8 = \$2,600.00 / year

Tuition Table (please start with the oldest child first)

| Child's Name and Age | Grade | Normal Tuition | Family Discount | Subtotal | Total Tuition |
|----------------------|-------|----------------|-----------------|----------|---------------|
| | | | - 0% | | |
| | | | - 5% | | |
| | | | - 10% | | |
| | | | - 20% | | |
| | | | - 30% | | |
| | | | -30% | | |

TOTAL TUITION \$ _____

Methods of Payment:

The new tuition payment program – *FACTS* – is obligatory. Accounts will need to be set up online. Please indicate below, what payment method you will choose:

- One Payment
- Two Payments
- Four Payments
- Ten Monthly Payments

FEES

- | | | | | |
|---------------------|--------------------------------------|-----------------|------|-------|
| 1. Application Fees | No. of <i>new</i> students | _____ x \$25.00 | = \$ | _____ |
| 2. Book Fees | No. of students | _____ x \$60.00 | = \$ | _____ |
| 3. Stationery Fees | No. of students | _____ x \$40.00 | = \$ | _____ |
| 4. Late Fee(s) | Each week after July 1 st | _____ x \$25.00 | = \$ | _____ |

Total Fees (Will be added to total tuition charges in *FACTS*) \$ _____

TOTAL FOR THE SCHOOL YEAR \$ _____

(TOTAL TUITION and TOTAL FEES)

OBLIGATORY FUNDRAISING FEE (To be raised OR paid upon enrollment): All families are obliged to participate in the fundraisers (in some manner, for school unity and spirit) that will take place throughout the year. There must be a minimum of \$1,000 raised per child in 1st – 8th grades (or paid with tuition). This applies only to the first four children. **Any amount short of that will be applied to your tuition.** If a family chooses to pay the \$1,000.00, minimal participation will still be required as directed by the principal on a case by case basis. **These extra funds will go towards our capital campaign.**

No. of 1st - 8th grade students _____ x \$1,000.00 = \$ _____

PLEASE NOTE THE FOLLOWING CONDITIONS:

VOLUNTARY / INVOLUNTARY WITHDRAWAL: The following regulations apply to all students who are voluntarily or involuntarily withdrawn:

A. Tuition and refundable fees for each semester (in reference to the total amount of each semester), whether paid in full or in monthly payments, may be refunded according to the following schedule:

- Withdrawal by Friday of the first week of classes..... 90% refund
- Withdrawal between the second and fourth week 75% refund
- Withdrawal between the fifth and eighth week 50% refund
- Withdrawal between the ninth and twelfth week..... 25% refund
- Withdrawal after the twelfth week..... No refund

B. In the case of voluntary or involuntary withdrawal, complete and official school records will not be forwarded until all financial obligations to St. Joseph’s Academy have been met, and a written request for transcripts has been received by a school official.

Agreement of Parents (Guardian):

I (We) have read, understood and agree to all the provisions in this contract and the attached sheet entitled: “Explanation of Tuition and Fees”.

In addition, I (We) have read and completed the "Worksheet" which is a part of this contract as per the instructions provided.

Signature of Father/Guardian Date

Signature of Mother/Guardian Date

Signature of Principal - St. Joseph’s Academy Date